

Project Start Checklist

Complete before mobilising on any new project

Project name:	_____	Subcontract ref:	_____
Main contractor:	_____	Date started:	_____
Site address:	_____	Completed by:	_____

Elected damage class (percentage and release trigger) noted

On-site authorisation confirmed via main contractor

Signed staff dates of logging (practical completion inspections)

SRS can be checked scaffold file (single) approved on this project

Daily diary system in place on site from day one

Complete this checklist before mobilising on any new project. File it with your contract documents. If any item cannot be confirmed, resolve it in writing with the main contractor before work starts.